



The Admission Process and Guidelines (Applicants for Fall 2012)

EXPLORE THE SCHOOL *(September – January)*

Come to an Open House

Speak with teachers, parents and administrators, and during the October Open House, observe classrooms in session as well. Fall 2011 Open House dates are:

- **Friday, October 28, 9-11 a.m.**
- **Sunday, November 13, 2-4 p.m.**

If the Open House dates do not work for your family, or if you would like to take a tour by appointment during the school day, please call us. Your tour (approximately 45 minutes) will introduce you to the school.

APPLY TO THE SCHOOL *(by January 14)*

Application

Return completed **Application Form** with a \$50, non-refundable fee by January 14th.

Student Evaluation

Please give the **AISNE** (Association of Independent Schools of New England) **Student Evaluation Form** to your child's teachers and have the teacher return it directly to us by January 14th. The AISNE form is a standard form used by all the local independent schools. It is available on our website, atrium.org as well as the AISNE website, aisne.org.

Tuition Assistance

Admission to the Atrium School is need-blind. In order to apply for financial assistance, families should go to sss.nais.org and complete the on-line financial aid forms. Financial Aid applications are due January 27th.

Parent Interview

As part of the application process, we require a personal conversation for applicant parents with a member of our staff. These 30-minute conversations are scheduled after receipt of your application and should be completed by February 1.

Visiting Days

All applicant children come for a visit to the school. Applicants to PK-1st grade come in small 4-8 child playgroups throughout the morning of Wednesday, February 8. Children will spend about one hour with our early childhood educators. Parents of these applicants will receive a letter with their child's visit time in late January. Older children visit in their peer level classroom during

regular school hours. We will schedule these visits when we receive your application. Most visits are in late January and February.

Decisions

Decision letters are mailed on **March 10th** to families whose applications are completed during the regular admissions season.

What happens if you missed the application deadline?

At other times of year, the Atrium School will consider applications on a space-available basis. Please contact the school to discuss your situation.